



Assessment and Taxation Department • Service de l'évaluation et des taxes

REQUEST A REVIEW FOR A PROPERTY TAX EXEMPTION

Date:
Property Roll Identifier:
Municipal Property Address:
Taxation Year:
Total Assessment:
Statutory Exemption under the Municipal Assessment Act:
Please refer to the section of the Municipal Assessment Act that qualifies it for an exemption with an explanation:

I. PROPERTY INFORMATION

Name of Property Owner		
Address of Property Owner	Tel	Fax
Address of property for which exemption is requested		
What portion/area of the above property does the organization hold?	All	Part
Is there an agreement in place that confirms the portion of the property held by the organization?	If yes, provide expiry date	Date on which organization took up occupancy?
YES NO		

II. ORGANIZATION INFORMATION

Name of organization operating the facility	Tel	Fax
Organization's objectives/purposes		
1. _____		
2. _____		
3. _____		
4. _____		
Act under which organization is registered as a non-profit organization	Registration number	
Are the resources of this organization devoted to the above objectives/purposes?	Is there any monetary gain or benefit received by the organization as a result of its provision of services?	
YES NO If no, please explain in an attachment	YES NO If yes, please explain in an attachment.	
Does your organization expect to move from this property during the current year?		
YES NO If yes, please explain in an attachment.		

Please provide all information required in order for the Assessment and Taxation Department to determine the exempt status of the property occupied by your organization.

VI. OTHER REQUIRED INFORMATION

Please ensure the following are submitted as attachments to the application:

1. Certificate of Incorporation, current confirmation that the organization is registered in good standing and the Memorandum of Association and the Articles of Association, if any.
2. Copy of all applicable Licenses.
3. Copy of the organization's most current financial statements.
4. Copy of title (if applicable).
5. Copies of:
 - The current lease agreement with the property owner (if applicable); and,
 - A plan showing the area leased.
6. A letter from the property owner confirming (if applicable);
The property owner
 - Is aware of this exemption application; and,
 - Understands the municipality will estimate taxes on the area occupied by the organization based on methodology that may be different from that used by the landlord.
7. Any available brochures, newsletters or other pertinent information relative to your organization.

VII. THE MUNICIPAL ASSESSEMENT ACT LINK

Please refer to Part 6, Liability to Taxation, Real Property, sections 22 and 23.

<https://web2.gov.mb.ca/laws/statutes/ccsm/m226e.php>

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